**Contra Costa County 4-H Resource Center** [**http://4hcontracosta.ucanr.edu**](http://4hcontracosta.ucanr.edu)

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**November 6, 2017**

**PROGRAM SUPPORT**

**California Handbook for New Families** available on the State and County website under Resources

**BYLAWS** All 4-H Leaders’ Councils and 4-H Clubs are required to use the State 4-H templates for Bylaws & Constitution. They were to be submitted by November 1, 2017. Please let me know if an extension is needed.

**Call for Science Matters Project Leaders**

**General Description**

Alameda and Contra Costa 4-H Programs have been selected to participate in a new nationwide project called Science Matters. Its long-term goal is to drive youth to a pathway that will deepen their understanding of how science connects to their food, animals and health; spark their interest in agri-science careers; and empower them with the skills and support to show their communities just how much science matters.

The 4‑H Science Matters Adult Volunteer:

* Advises and assists 4‑H members in planning events and activities.
* Identifies resources available to help members plan agri-science activities.

**2017/2018 Beginning 4-H for Volunteers**

* Required for new adult volunteers.
* Beginning 4-H for Volunteers (Orientation); 10:00 AM – 2:00 PM (bring bag lunch)
* Livescan Available
	+ December 9 (Contra Costa)
	+ December 10 (Hayward)
* Register at <http://ucanr.edu/beginning4hforvolunteers>

**FACILITY USE**

Requests are processed Monday & Wednesdays. Questions may be directed to Lisa via email.

ALL events/gatherings/meetings (organized by 4-H youth/adults) are to be logged using the link below.

* [**http://ucanr.edu/4-HFacilityUseSurvey**](http://ucanr.edu/4-HFacilityUseSurvey)

HELPFUL TIP

Did you know, that if you are just adding or changing a date to a project already entered on the survey, you do not need to create another survey, as long the location remains the same. Just email the new dates to Lisa.

**FISCAL**

**YEAR END REPORTS -** Past due

There are clubs that have not submitted all reports.

State and County fees are due to the County Office by Friday, January 19, 2018

**OUTREACH**

Record your Outreach activities as they happen at <http://ucanr.edu/outreach> or complete the Outreach Methods Documentation Form.

**ENROLLMENT**

**ENROLLMENT DEADLINE: December 1, 2017**

This applies to all returning 4-H members and adult volunteers that were enrolled in the 2016-2017 program year. Must be confirmed by club VEC within 4HOnline by deadline.

**Do not confirm any youth members that have not paid fees or turned in a waiver of fees.**

**Do not confirm any adults until you have been notified by the county office that they have completed the required process.**

I am still receiving project list updates. Project leader must be included when asking to add a project.

**2017-2018 Contra Costa County 4-H Fees:**

Youth - $75.00 ($46 State, $25 County, $4 Council)

Adult - $16.00 ($16 State, $0 County)

**Remember** There are online course requirements for all adult volunteers. New and returning Volunteer information is at: <http://4hcontracosta.ucanr.edu/Join-4-H/County_Volunteer/>

**UPCOMING TRAININGS**

12/7/17 – Helping 4-H’ers Grow in Life & Work - County Office 3:30PM-5:30PM

**STATE NEWS**

Evaluators needed for State Record Book Competition. Evaluations will all be completed online. Apply at <http://ucanr.edu/survey/survey.cfm?surveynumber=15660>